

DONATING STOCK

Thank you for considering a gift of stock to St. Thomas School. Giving appreciated securities instead of cash can cost you less. By donating securities you have held long-term, you may be able to take a tax deduction for their full market value and avoid the capital gains tax. *Consult your tax advisor.*

Here are some guidelines to assist you in making a charitable contribution to St. Thomas School by transferring stock into our brokerage account:

1. Send a brief letter of instruction to your broker.

List the name of the stock and the number of shares to be given.

Indicate the purpose of your donation (e.g., "For the St. Thomas School Annual Fund").

Include the name, account number, and DTC number of the brokerage firm used by St. Thomas School, as follows:

Salomon Smith Barney, Inc.
Attn: Sam Dahl
999 Third Avenue, Suite 4500
Seattle, WA 98104

Telephone: (206) 344-3558

DTC Number 0418
Account number 519-23961-1-6

2. Then mail, fax, or e-mail to St. Thomas School a copy of your letter of instruction. It will serve as a donation letter for our records, and it will prompt us to inform our brokerage firm of a pending donation.

You should send it to the following address:

St. Thomas School
Attn: Development Office
8300 N.E. 12th Street
Medina, WA 98039

Fax number: (425) 454-1921

E-mail: development@stthomasschool.org

St. Thomas School's fiscal year begins on July 1 and ends on June 30 each year. Gifts are credited to the fiscal year in which they are received. For more information, contact the Development office by phone at (425) 454-5880, or by email to development@stthomasschool.org. St. Thomas School is a 501 (c)(3) organization. Gifts to St. Thomas School, including Annual Fund contributions, are tax deductible to the extent provided by law.

Thank you for your support of St. Thomas School.

ST. THOMAS SCHOOL - 8300 NE 12TH STREET - MEDINA, WA 98039 - (425) 454-5880 - FAX (425) 454-1921